



For Credit Card Authorization, complete and return to center management.

CREDIT CARD PAYMENT AUTHORIZATION

I (we) hereby authorize \_\_\_\_\_ (hereafter referred to as "center") to initiate recurring credit card charges to the below referenced credit card account for the purpose of collection of childcare related payments. I (we) understand that the charges to the below referenced credit card account will be based on charges that are due and payable at the time of the credit card transaction. I understand that this agreement is between myself (us) and the below referenced "center". I further understand that the "center" utilizes Professional Solutions of Medford, Oregon to capture, create, and transmit all credit card information. Professional Solutions does not settle any monetary transactions in any form. Therefore, I hereby indemnify and hold harmless, Professional Solutions from any and all liability resulting from any and all single and/or recurring transactions. All disputes shall be directed to and addressed by and between "center" and the below signed cardholder. I (we) understand that to properly effect the cancellation of this agreement, I (we) are required to give "center" written notice of revocation. A minimum of 5 business days is required to effect revocation.

Visa MasterCard American Express Discover

Form fields for Cardholder Name, Phone #, Account Number, Cardholder Billing Address, Expiration Date, City, State, Zip, Cardholder Signature, and Date.

For Official Use Only: Date Received, Employee Signature

Attention: Parent/Cardholder For your protection the cardholder is required to submit the CVV Number. The number indicates to the center that the cardholder is the rightful owner of the credit card. The center will not be able to accept your credit card for payments without this number.

Center Management: Cut along line and destroy CVV number after entering data into Tuition Express.

For Visa, MasterCard, and Discover Card: The CVV Number is a three-digit security code printed on the back of your card. The number appears in reverse italic at the top of the signature panel at the end.

For American Express: The CVV Number is a 4 digit number found on the front of your card.

CVV Number: [ ]





Hop aboard the Tuition Express and never write a check again!

As your childcare provider, we are excited to offer you the convenience of automatic tuition payments through Tuition Express. You'll no longer need to write a check or remember your checkbook when you're picking up your child at the end of a hectic day. Your payment will be safely and securely processed by Tuition Express, giving you peace of mind that your tuition has been paid on time! It's easy to enroll and even easier to participate. You'll be joining tens of thousands of parents nationwide who enjoy the ease and convenience of Tuition Express.

To learn more about Tuition Express, automatic payment notifications or reviewing your payment history, please visit www.tuitionexpress.com

For Bank Account Authorization, complete and return to center management.

ELECTRONIC FUNDS TRANSFER AUTHORIZATION

I (we) hereby authorize Professional Solutions, as agent on behalf of, \_\_\_\_\_ to initiate debit entries to my Checking or Savings Account indicated below at the depository financial institution hereafter called DEPOSITORY. I (we) authorize Professional Solutions to withdraw sufficient funds to pay my (our) regular childcare tuition and/or other childcare related fees which are due and payable. I (we) acknowledge that the origination of ACH transactions to my account must comply with the provisions of United States Law.

Credit Union Members: Please contact your Credit Union to verify account and routing numbers for automatic payments.

Form fields for authorization: Your Name, Phone #, DEPOSITORY - Bank or Credit Union Name, Address, Bank or Credit Union Address, City, State, Zip, Routing Transit Number, Account Number, Type: [ ] Checking [ ] Savings

This authorization shall remain in full force and effect until I (we) notify you in writing of its termination in such time and in such manner as to afford Professional Solutions - Tuition Express and DEPOSITORY a reasonable opportunity to act upon it. Under no circumstances shall this time be less than 5 business days.

Signature and Date fields

(Please attach a copy of a voided check below - deposit slips not accepted)

