Childrens Lighthouse of The Woodlands 5585 Creekside Forest Drive, The Woodlands, TX 77389 Childcare Licensing Phone Number: (936) 756-1551

Childcare Licensing Address: 2017 N. Frazier, Ste. C1, Conroe, TX 77301

Operational Hours and Days Closed: Childrens Lighthouse of The Woodlands is open Monday – Friday from 6:30am to 6:30pm. We are closed for observance of the following holidays: New Year's Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Friday of Thanksgiving week, and Christmas Day, and the day after Christmas. If a holiday is on Saturday, we will be closed on Friday for observation of the holiday. If holiday is on Sunday, we will be closed on Monday to observe the holiday.

Our center closes early at 3:00 pm on the Wednesday of Thanksgiving Week, and Christmas Eve, and at 4:00 pm on New Year's Eve.

Staff Immunizations: Preventable disease immunizations for staff are not required.

Hearing & Vision Requirements: Children four years of age or older, who are enrolled in any facility for the first time, should be screened for vision and hearing within 120 calendar days of enrollment. If a child is enrolled within 60 days of the date a facility closes for the summer, the child's vision and hearing must be tested by December 31 of that year. Children previously enrolled in a facility that is four or five years of age on or before September 1st must be screened for vision and hearing by December 31.

Health and Safety: To minimize the spread of illness and maintain the health of all children at the center, Childrens Lighthouse trains employees on health checks if applicable to look for signs of illness. We may, if applicable, conduct health checks on the children prior to arrival or throughout the day at the center. A health check is defined as a visual or physical assessment of a child to identify potential concerns about a child's health, including signs or symptoms of illness and injury, in response to changes in the child's behavior since the last day of attendance. We will observe the child and look for signs of illness and parents will receive documentation on either the daily communication sheet or incident/accident/illness report.

Child Abuse and Neglect: Children's Lighthouse trains employees on the prevention, recognition, and reporting requirements for child abuse situations. This training is required to be completed during their first 90 days of employment and each subsequent year of employment. The training includes opportunities for feedback and a written questionnaire to insure an understanding of the information presented.

We will inform parents of information on child abuse and neglect prevention methods as well as warning signs of abuse for our employees and parents through the following methods: memos, monthly newsletters, and on the center website, Facebook, and Twitter. The information provided might include local child advocacy websites that give extensive information for preventing and/or detecting abuse.

Parents of children who are/have been victims of abuse or neglect should contact the local child advocacy center, child protective services or law enforcement to obtain assistance and intervention. A list of your community child advocacy websites or other information on child abuse can be obtained from your Center Director.

Parent Communication: Parent participation for events such as class parties, class activities, school events, etc. is communicated through postings in the classrooms, school activity board, front area, Facebook, newsletters, parent calendars, emails, and parent handouts. Policy changes in the center's operational policies related to child enrollment will be communicated to parents through postings in the classrooms, school activity board, newsletters, emails, and parent handouts.

Animals: Childrens Lighthouse of Spring does not allow animals into the facility unless they are approved by the center's management.

Water Activities with Splash Pad: Childrens Lighthouse of The Woodlands operates a splashpad water feature. These policies are effective throughout the year.

- 1. Written parental consent is required for any child to be allowed to use the splashpad.
- 2. There will be a 30 minute maximum usage time per child per day.
- 3. All children MUST wear rubber shoes and suitable clothing to participate
- 4. All children must bring their own towel.
- 5. There will be no more than 12 children on the Splash Pad at a time.
- 6. Sunscreen will be applied with signed parent permission.
- 7. Children must follow to participate.