



ABSENTEE CREDIT

Per your tuition agreement, if your child misses three or more days in one week because of illness, an unforeseen problem, or pre-approved family vacation, tuition will be reduced by 40% for the week affected. Each child may receive up to three absentee credits per calendar year. Absentee credit applies only to children enrolled full time and does **not** include the infant program (birth to 12 mos.) or any activity fees. Holidays are **not** considered “missed days” and are not included. You must **PAY IN ADVANCE** to be eligible for an Absentee Credit.

Please apply an absentee credit to my account for the following:

Child's Name(s):	
Classroom:	
For week of:	
Days Missed:	
Parent/Guardian Signature:	
Received By:	
Date entered in ProCare:	



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